Effective January 1, 2014: In addition to completing the Basic Telecommunicator Certification Course (1013) and Crisis Communications (2120), individuals taking the licensing exam will be required to complete the TCOLE Rule Overview Course (1305) available on the TCOLE learning website, prior to examination. Students may take the course until they reach 100% accuracy.

1. In the URL search field type: http://www.tcleose.state.tx.us
2. On the Texas Commission on Law Enforcement Officer Standards and Education home page find “Forms & Applications on the right label pane.

3. Click the green arrow. The Forms, Applications, and Publications page will populate. Under “Individual Use Forms search under “Name” for:
   a. Certificate: Jailer, Peace Officer or Telecommunicator, Suitable for framing. Purchase through My TCLEOSE account.
   b. Click: Login
4. The My TCOLE ACCOUNT page will populate, type:
   a. User Name:
   b. Password:
   c. Click: Login or;
      i. Click here if you have forgotten your username or password and a temporary password will be emailed to you
ii. If you do not have an account you can click here to create one. Follow the instructions.

5. The Texas Commission on Law Enforcement page will populate. Here you will be able to review your records, training, forms, events, account, request help and logout.
   a. Click the My Training tab.
   
   b. From the drop down box, chose:
      i. Go to TCOLE Learning

6. The Texas Commission on Law Enforcement page will populate.
   a. Under “Courses” click on Telecommunicator and Jailers
   b. Rules and Overview for Telecommunicators and Jailers page will populate.
      i. Click Rules Overview
         1. Click enter for PowerPoint of 1305 TCOLE Rules Overview
      ii. Click on Rules Overview Final Exam for Telecommunicators and Jailers
      iii. Click Attempt Quiz

7. If 100% is not achieved after the first attempt students may click Re-attempt quiz until successful.